

Conference Proposals Interface – CPI Guidelines

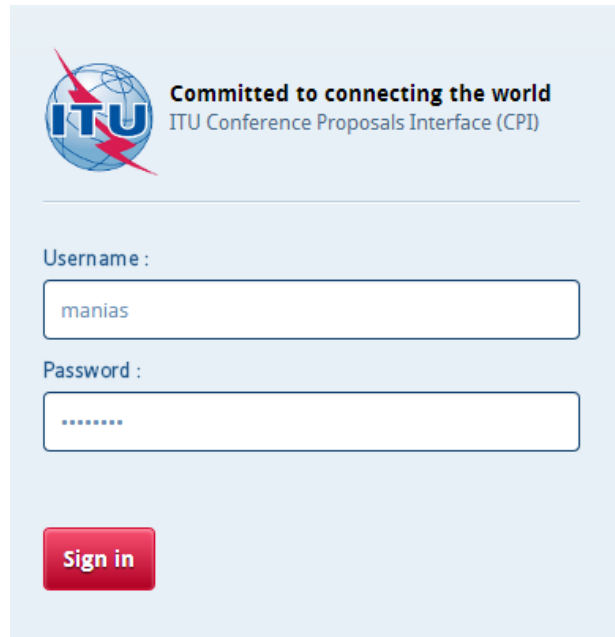
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B. Logon

Click on <http://www.itu.int/net4/proposals/CPI/?Eventid=9887>

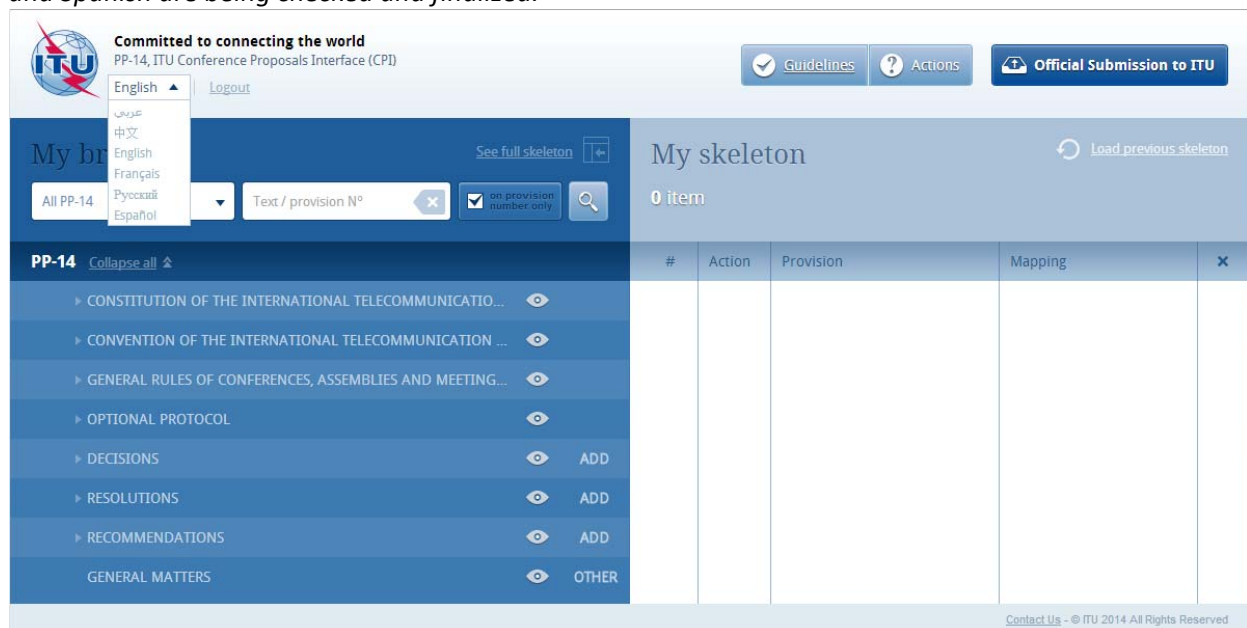
Enter your TIES username and password and click on Sign in.



C. Languages

By default, the solution will come with your default language.

If you have to change it, Select your working language. Please note that wording of interface in Arabic, Chinese, French, Russian and Spanish are being checked and finalized.



D. Browser – Search

Using the browser left side menu, you can make different searches and select relevant provisions and/or Decisions, Resolutions, Recommendations.

1) Search by provision

By default, the box **“on provision number only”** is selected. The result of your search is shown in the dark blue lines and contains only provision numbers (see below 3 results for a search on Provision number 24).

Committed to connecting the world
PP-14, ITU Conference Proposals Interface (CPI)
English | Logout


Guidelines Actions Official Submission to ITU

My browser
All PP-14 24 on provision number only

PP-14 Collapse all 3 results

- CONSTITUTION OF THE INTERNATIONAL TELECOMMUNICATION UNION
 - CHAPTER I - Basic Provisions
 - ARTICLE 3 - Rights and Obligations of Member States and Secto...
 - 24
- CONVENTION OF THE INTERNATIONAL TELECOMMUNICATION UNION
 - CHAPTER I - Functioning of the Union
 - SECTION 1
 - ARTICLE 3 - Other Conferences and Assemblies
 - 24
- GENERAL RULES OF CONFERENCES, ASSEMBLIES AND MEETINGS OF T...
 - CHAPTER I - General Provisions Regarding Conferences and Assem...
 - 4 Procedure for convening or cancelling world conferences or a...
 - 24

2) Preview provision

You can see the content of a provision by clicking on the eye 

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PP-14, ITU Conference Proposals Interface (CPI)
English | Logout

Guidelines Actions Official Submission to ITU

My browser
All PP-14 24 on provision number only

PP-14 Collapse all 3 results

- CONSTITUTION OF THE INTERNATIONAL TELECOMMUNICATION UNION
 - CHAPTER I - Basic Provisions
 - ARTICLE 3 - Rights and Obligations of Member States and Secto...
 - 24

CS\Chp. I\Art. 3\24

24 PP-98	1	Member States and Sector Members shall have the rights and shall be subject to the obligations provided for in this Constitution and the Convention.
-------------	---	--

3) Search with Wildcard character "*"

For any search, you can use a wildcard *, ie:

24 will search for any text finishing with 24, 24 will search any text starting with 24.

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English | Logout

Guidelines Actions Official Submission to ITU

My browser: All PP-14 24 14 results

- PP-14 Collapse all 14 results
- (SUP) CHAPTER III
- ARTICLE 32B - Reservations
- 424
- CHAPTER VI - Arbitration and Amendment
- ARTICLE 42 - Provisions for Amending this Convention
- 524
- GENERAL RULES OF CONFERENCES, ASSEMBLIES AND MEETINGS OF T...
- CHAPTER I - General Provisions Regarding Conferences and Assem...
- 4 Procedure for convening or cancelling world conferences or a...
- 24
- CHAPTER II - Rules of Procedure of Conferences, Assemblies and ...
- 21 Voting
- 21.5 Voting procedures
- 124
- RESOLUTIONS
- RESOLUTION 124 - Support for the New Partnership for Africa's D...

My skeleton: 0 item

#	Action	Provision	Mapping
0 item			

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4) Reset search

At any time you can clear your search by clicking on this icon



5) Full-text search

If you deselect this option on provision number only, the search will be made in the complete collection of Basic texts (you will find 72 results for a search on "24").

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PP-14, ITU Conference Proposals Interface (CPI)
English | Logout

Guidelines Actions Official Submission to ITU

My browser: All PP-14 24 on provision number only 72 results

- PP-14 Collapse all 72 results
- CONSTITUTION OF THE INTERNATIONAL TELECOMMUNICATION UNION
- CHAPTER I - Basic Provisions
- ARTICLE 3 - Rights and Obligations of Member States and Secto...
- 24
- CHAPTER IV - Telecommunication Development Sector
- ARTICLE 21 - Functions and Structure
- 124
- ARTICLE 24 - Telecommunication Development Bureau
- CHAPTER IVA - Working Methods of the Sectors
- 145A
- CHAPTER IX - Final Provisions
- ARTICLE 55 - Provisions for Amending this Constitution
- 224
- 225
- 232
- ARTICLE 58 - Entry into Force and Related Matters
- 240

My skeleton: 0 item

#	Action	Provision	Mapping
0 item			

CS\Chp. IVA\145A

145A
PP-02

The radiocommunication assembly, the world telecommunication standardization assembly and the world telecommunication development conference may establish and adopt working methods and procedures for the management of the activities of their respective Sectors. These working methods and procedures must be compatible with this Constitution, the Convention and the Administrative Regulations, and in particular Nos. 24B to 24H of the Convention.

www.itu.int

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6) Search on a selected volume

If you select a volume on the first list then you will be able to filter on a specific area of that table of content

My browser See full skeleton

GENERAL RULES OF Text / provision... on provision number only

Committed to connecting the world
PP-14, ITU Conference Proposals Interface (CPI)
English | [Logout](#)

Guidelines Actions

My browser See full skeleton

GENERAL RULES OF Text / provision... on provision number only

- PP-14 [Collapse all](#)
- ▶ CONSTITUTION
- ▶ CONVENTION C
- ▶ GENERAL RULE
- ▶ OPTIONAL PRO
- ▶ DECISIONS
- ▶ RESOLUTIONS
- ▶ RECOMMENDAT
- GENERAL MATT

My skeleton Load previous skeleton

0 item

All

CHAPTER I

- 1 Invitation to plenipotentiary conferences when there is an inviting government
- 2 Invitation to radiocommunication conferences when there is an inviting government
- 3 Invitation to radiocommunication assemblies, world telecommunication standardization assemblies and telecommunication development conferences when there is a
- 4 Procedure for convening or cancelling world conferences or assemblies at the request of Member States or on a proposal of the Council
- 5 Procedure for convening regional conferences at the request of Member States or on a proposal of the Council
- 6 Provisions for conferences and assemblies when there is no inviting government
- 7 Change in the place or dates of a conference or an assembly
- 8 Time-limits and conditions for submission of proposals and reports to conferences

CHAPTER II

- 9 Order of seating
- 10 Inauguration of the conference
- 11 Powers of the chairman of the conference
- 12 Setting up of committees
 - 12.1 Steering Committee
 - 12.2 Credentials Committee
 - 12.3 Editorial Committee
 - 12.4 Budget Control Committee
- 13 Composition of committees

7) Browsing the volume list.

My browser See full skeleton

All PP-14 on provision number only


My skeleton Load previous skeleton

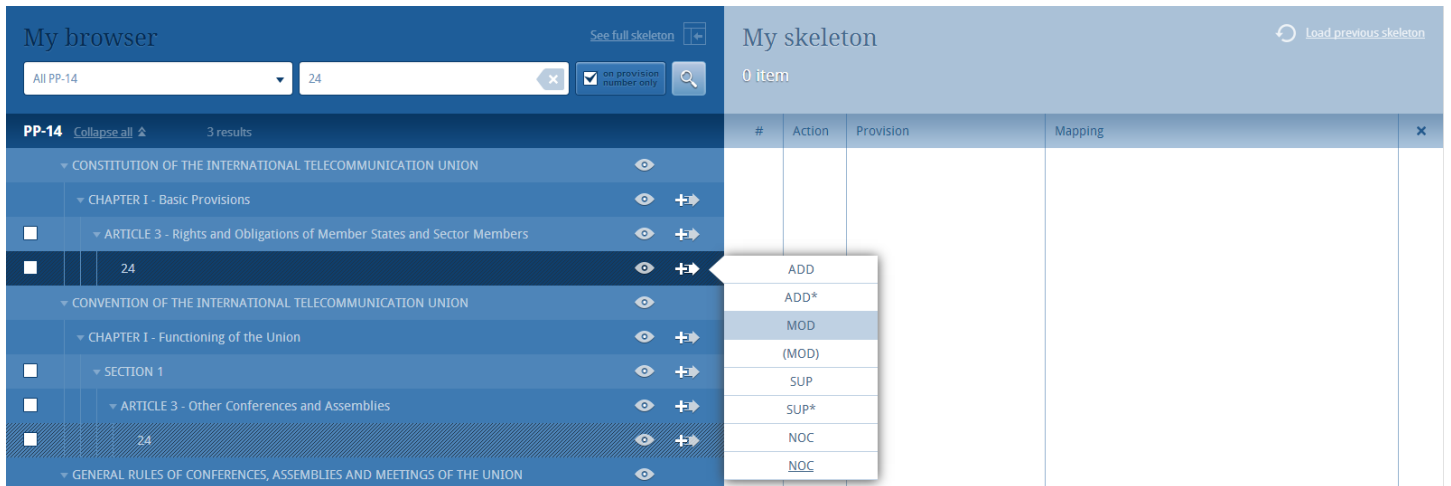
0 item

#	Action	Provision	Mapping	

E. Stack your proposals


1) Stack on provision

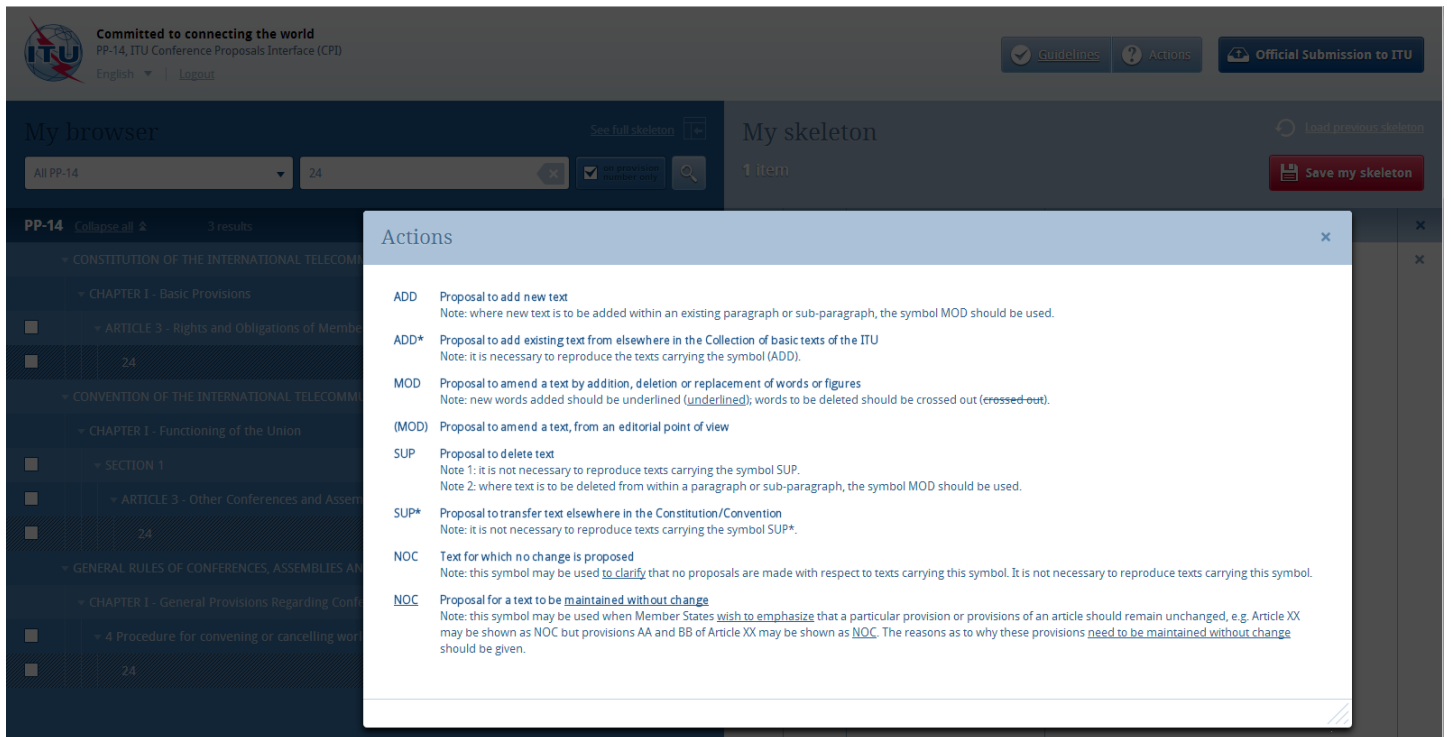
Click on this icon  on the right of the selected provision to stack it:



The screenshot shows the 'My browser' panel on the left and the 'My skeleton' panel on the right. The 'My browser' panel displays a tree view of provisions under 'PP-14'. The 'My skeleton' panel shows '0 item'. A context menu is open over the '24' provision in the 'My browser' panel, showing options: ADD, ADD*, MOD, (MOD), SUP, SUP*, NOC, and NOC.





You can click on this button  to get Actions Description



The screenshot shows the 'Actions' dialog box open over the 'My skeleton' panel. The dialog box lists various actions with their descriptions and notes:

- ADD** Proposal to add new text
Note: where new text is to be added within an existing paragraph or sub-paragraph, the symbol MOD should be used.
- ADD*** Proposal to add existing text from elsewhere in the Collection of basic texts of the ITU
Note: it is necessary to reproduce the texts carrying the symbol (ADD).
- MOD** Proposal to amend a text by addition, deletion or replacement of words or figures
Note: new words added should be underlined (underlined); words to be deleted should be crossed out (~~crossed-out~~).
- (MOD)** Proposal to amend a text, from an editorial point of view
- SUP** Proposal to delete text
Note 1: it is not necessary to reproduce texts carrying the symbol SUP.
Note 2: where text is to be deleted from within a paragraph or sub-paragraph, the symbol MOD should be used.
- SUP*** Proposal to transfer text elsewhere in the Constitution/Convention
Note: it is not necessary to reproduce texts carrying the symbol SUP*.
- NOC** Text for which no change is proposed
Note: this symbol may be used to clarify that no proposals are made with respect to texts carrying this symbol. It is not necessary to reproduce texts carrying this symbol.
- NOC** Proposal for a text to be maintained without change
Note: this symbol may be used when Member States wish to emphasize that a particular provision or provisions of an article should remain unchanged, e.g. Article XX may be shown as NOC but provisions AA and BB of Article XX may be shown as NOC. The reasons as to why these provisions need to be maintained without change should be given.

2) Remove a proposal

In order to remove one proposal from your skeleton click on this icon  at the right of the proposal, if you want to remove all proposals, click on the cross  on the headers of the table.

#	Action	Provision	Mapping	
1	MOD	24	CS/Chp.1/Art. 3/24	

3) Multi Select

On the left of the provision when you have this check box it means that you can use it to select all provisions below the selected one or select many provisions at the same time

My browser See full skeleton My skeleton Load previous skeleton

All PP-14 on provision number only

PP-14 Collapse all Select action

CONSTITUTION OF THE INTERNATIONAL TELECOMMUNICATION UNION
 CONVENTION OF THE INTERNATIONAL TELECOMMUNICATION UNION
 CONVENTION OF THE INTERNATIONAL TELECOMMUNICATION UNI...
 CHAPTER I - Functioning of the Union
 SECTION 1
 ARTICLE 1 - Plenipotentiary Conference
 ARTICLE 2 - Elections and Related Matters
 The Council
 Elected officials
 Members of the Radio Regulations Board
 ARTICLE 3 - Other Conferences and Assemblies
 SECTION 2
 ARTICLE 4 - The Council
 50
 50A
 51
 52

ADD*
MOD
(MOD)
SUP
SUP*
NOC
NOC

By clicking on the NOC action, we can see that all these provisions have been stacked

My browser See full skeleton My skeleton Load previous skeleton

All PP-14 on provision number only Save my skeleton

PP-14 Collapse all

#	Action	Provision	Mapping
1	NOC	ARTICLE 1	CV\Chp. I\Sec. 1\Art. 1
2	NOC	1	CV\Chp. I\Sec. 1\Art. 111
3	NOC	2	CV\Chp. I\Sec. 1\Art. 112
4	NOC	3	CV\Chp. I\Sec. 1\Art. 113
5	NOC	4	CV\Chp. I\Sec. 1\Art. 114
6	NOC	5	CV\Chp. I\Sec. 1\Art. 115
7	NOC	6	CV\Chp. I\Sec. 1\Art. 116
8	NOC	Elected officials	CV\Chp. I\Sec. 1\Art. 2\Elected officials
9	NOC	13	CV\Chp. I\Sec. 1\Art. 2\Elected official...
10	NOC	14	CV\Chp. I\Sec. 1\Art. 2\Elected official...
11	NOC	15	CV\Chp. I\Sec. 1\Art. 2\Elected official...
12	NOC	16	CV\Chp. I\Sec. 1\Art. 2\Elected official...
13	NOC	17	CV\Chp. I\Sec. 1\Art. 2\Elected official...
14	NOC	18	CV\Chp. I\Sec. 1\Art. 2\Elected official...
15	NOC	19	CV\Chp. I\Sec. 1\Art. 2\Elected official...
16	NOC	50	CV\Chp. I\Sec. 2\Art. 4\50

4) Action ADD

If you want to create a new provision 131A, you must first select provision 131 and then click on the ADD Action.

My browser See full skeleton

All PP-14 131 on provision number only

PP-14 Collapse all 5 results

- CONSTITUTION OF THE INTERNATIONAL TELECOMMUNICATION UNION
 - CHAPTER IV - Telecommunication Development Sector
 - ARTICLE 21 - Functions and Structure
 - 131
- CONVENTION OF THE INTERNATIONAL TELECOMMUNICATION UNION
 - CHAPTER I - Functioning of the Union
 - SECTION 5 - Radiocommunication Sector
 - ARTICLE 8 - Radiocommunication Assembly
 - 131


The system will automatically propose the provision number selected + new text 1

My browser See full skeleton

All PP-14 131 on provision number only

PP-14 Collapse all 5 results

- CONSTITUTION OF THE INTERNATIONAL TELECOMMUNICATION UNION
 - CHAPTER IV - Telecommunication Development Sector
 - ARTICLE 21 - Functions and Structure
 - 131
 - CONVENTION OF THE INTERNATIONAL TELECOMMUNICATION UNION
 - CHAPTER I - Functioning of the Union
 - SECTION 5 - Radiocommunication Sector
 - ARTICLE 8 - Radiocommunication Assembly
 - 131

You can at that stage indicate the new provision number 131A or do so later in the Skeleton area by clicking on this icon  to update at any time the provision.

My browser See full skeleton

All PP-14 131 on provision number only

PP-14 Collapse all 5 results

- CONSTITUTION OF THE INTERNATIONAL TELECOMMUNICATION UNION
 - CHAPTER IV - Telecommunication Development Sector
 - ARTICLE 21 - Functions and Structure
 - 131
 - CONVENTION OF THE INTERNATIONAL TELECOMMUNICATION UNION
 - CHAPTER I - Functioning of the Union
 - SECTION 5 - Radiocommunication Sector
 - ARTICLE 8 - Radiocommunication Assembly
 - 131

To ADD a draft new Decision, Resolution or Recommendation: select the appropriate volume and click on ADD. Do not change the proposed number. When creating your word document, the system will automatically add the correct Country code.

F. Save your Skeleton

Important: CPI is a web interface. Do not forget to save your skeleton before leaving the application if you want to retrieve it.

1) Source Selection

Upon saving your skeleton, select the sources who are submitting the proposals.

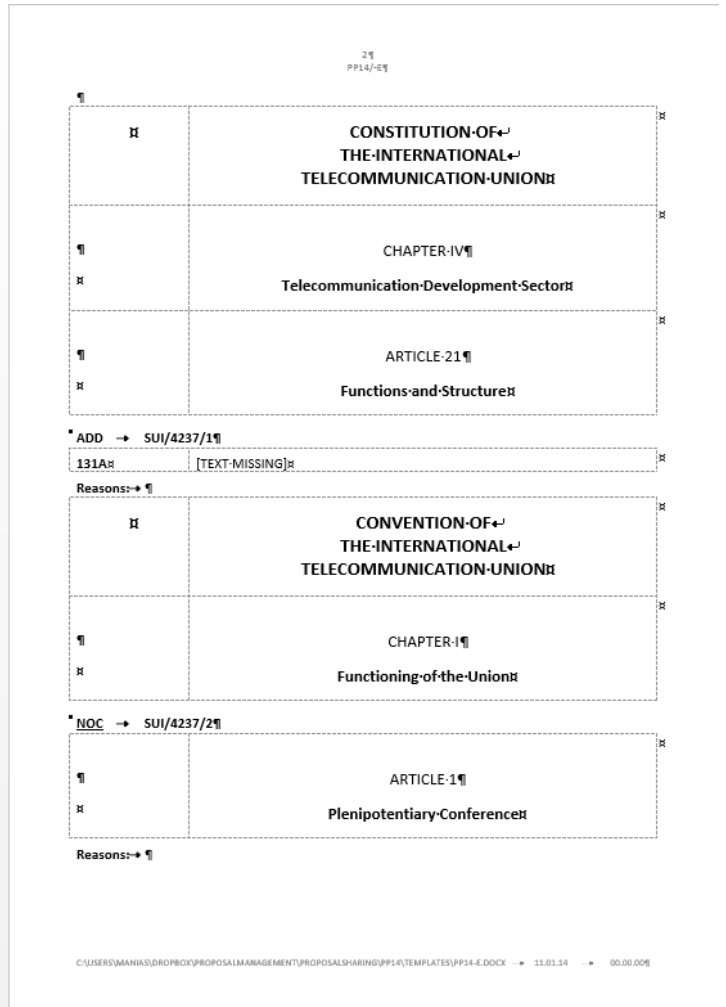
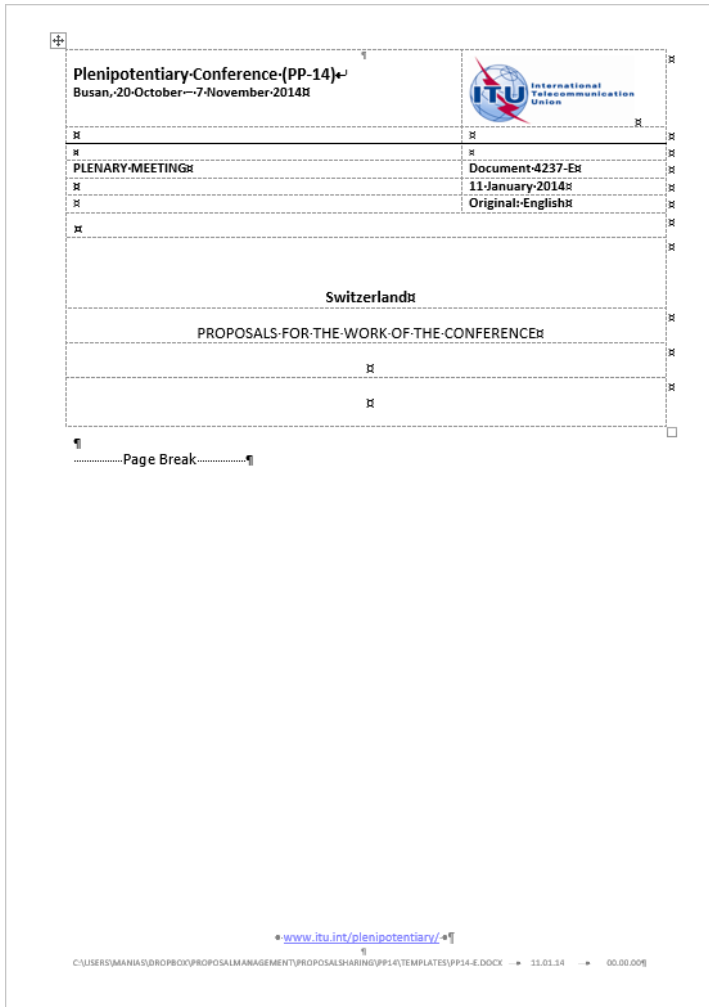
The following can be selected :

- 1) your home country,
- 2) the regional common proposals if you are PP coordinator for a region, and finally,
- 3) Co-signatories. Select other countries from the drop-down menu.

The screenshot shows the ITU Conference Proposals Interface (CPI) with a 'Save my skeleton' dialog box open. The dialog box is titled 'Save my skeleton' and has a close button (X). It contains a 'Sources' section with three radio buttons: 'Switzerland' (selected), 'European Common Proposals', and 'Co-signatories'. Below this is a 'Suffix (eg: A13-C1)' input field and a 'Save my skeleton' button. The background shows the 'My skeleton' table with 18 items, including columns for '#', 'Action', 'Provision', and 'Mapping'. The table lists various proposals and their mappings, such as 'CV\Chp. \I\Sec. 1\Art. 1' and 'CV\Chp. \I\Sec. 1\Art. 1\1'.

Click on save my skeleton to create the word file.

2) Word Skeleton



G. Load a previous Skeleton

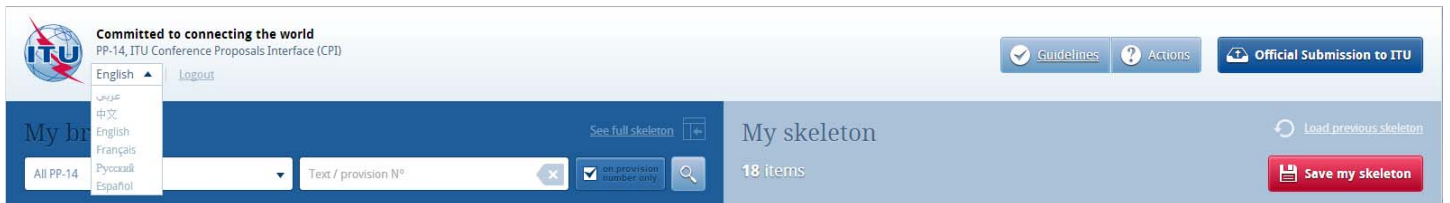
On this example, we changed the working language to Spanish in order to create the document in Spanish instead of English. In order to load a previous skeleton I have to click on [Load previous skeleton](#) then select my Document

Skeleton 4237 created on 2014/01/11 07:45:28 - (English)




1) Word Skeleton in one of the 6 Official Languages

In order to create an existing skeleton in one of these languages (Arabic, Chinese, English, French, Russian or Spanish) we just have to select the appropriate language before clicking on the [Save my skeleton](#) button



2) Spanish Skeleton

Conferencia de Plenipotenciarios (PP-14) Busán, 20 de octubre - 7 de noviembre de 2014		 Unión Internacional de Telecomunicaciones
SESIÓN PLENARIA		
Documento 4237-S		11 de enero de 2014
Original: español		
Suiza		
PROPOSALS FOR THE WORK OF THE CONFERENCE		
Page Break		
www.itu.int/plenipotentiary/		
F:\PP14-S.DOCX 11.01.14 05.10.10		

2 PP14/-S	
CONSTITUCIÓN DE LA UNIÓN INTERNACIONAL DE TELECOMUNICACIONES	
CAPÍTULO IV El Sector de Desarrollo de las Telecomunicaciones	
ARTÍCULO 21 Funciones y estructura	
ADD → SUI/4237/1 131A [TEXT-MISSING]	
Motivos:	
CONVENIO DE LA UNIÓN INTERNACIONAL DE TELECOMUNICACIONES	
CAPÍTULO I Funcionamiento de la Unión	
NOC → SUI/4237/2	
ARTÍCULO 1 La Conferencia de Plenipotenciarios	
Motivos:	
NOC → SUI/4237/3 1 → 1) → La Conferencia de Plenipotenciarios se reunirá de conformidad.	
F:\PP14-S.DOCX 11.01.14 05.10.10	

3) French Skeleton

H. Email Notification and Submission link

1) Document skeleton created



sam. 11/01/2014 19:46

IS Conference Proposals Interface, ITU

Document skeleton created - S14-PP-C-4237 -

To Manias, Michel (TIES)

Message S14-PP-C-4237!!!MSW-E.docx (51 KB)

Action Items

+ Get more apps

Dear Sir/Madam,

The PP-14 document skeleton you created is saved in the ITU Conference Proposals Interface (CPI) application.

This skeleton is saved but has not yet been submitted to ITU for its publication as an official PP-14 contribution.

Provisional Document Number :	S14-PP-C-4237 -
Meeting :	Plenipotentiary Conference (PP-14)
Document Source(s) :	Switzerland
Document Title :	Proposals for the work of the conference
TIES Account :	manias
Registration Timestamp :	1/11/2014 7:45:31 PM
Ticket name :	9CFCD420-F9DB-47F6-874A-2BEC5FB2A440
Original Language :	English

in the ITU Conference Proposals Interface (CPI) interface.


- → **You omitted to select some provisions/proposals** ? [Click here to retrieve/modify your PP-14skeleton](#) in the ITU Conference Proposals Interface (CPI) interface.
- → **The attached word file contains all provisions/proposals** you need: make all necessary amendments, using revision marks when action is MOD or (MOD). Once your word document is finalized, if you have submitter rights, [click here to submit it to ITU](#) as an **official PP-14 contribution**. In case you do not have submitter rights, kindly forward this message to the authorized person ([see listhere](#)).
- → **You wish to create a new different document (Addendum or new contribution)** ? [Click here](#) to access the ITU Conference Proposals Interface (CPI) interface.

If you have questions, please do not hesitate to contact [the Secretariat of the Conference](#)

Looking forward to receiving your contribution.

With kind regards and best wishes,
ITU PP-14 Secretariat

2) Submit to ITU



Committed to connecting the world
ITU Conference Proposals Interface (CPI)

English | Logout

Guidelines

My document

C:\Temp\S14-PP-C-4237\MSW-E.docx

Ticket name
9cfd420-f9db-47f6-874a-2bec5fb2a440


Suffix (eg: A13-C1)

Remarks
This is my remarks related to my Proposal for the work of the conference provisional Document 4237

Additional contacts (Separate by ";")

Official Submission to ITU

3) Document officially submitted




sam. 11/01/2014 19:59

IS Conference Proposals Interface, ITU

Document officially submitted - S14-PP-C-4237 - - Acknowledgement receipt

To Manias, Michel (TIES)

Message  S14-PP-C-4237\MSW-E_2014111195852.docx (48 KB)

Dear Sir/Madam,

We are pleased to hereby acknowledge receipt of your PP-14 contribution. Please find below its **provisional** document number which should be quoted in any correspondence.

If you wish to withdraw your submission or replace the submitted file (active for 12 hours), [click here](#).

Provisional Document Number :	S14-PP-C-4237 -
Meeting :	Plenipotentiary Conference (PP-14)
Document Source(s) :	Switzerland
Document Title :	Proposals for the work of the conference
TIES Account :	manias
Registration Timestamp :	1/11/2014 7:58:52 PM
Ticket name :	9CFCD420-F9DB-47F6-874A-2BEC5FB2A440
Original Language :	Arabic

As soon as the Secretariat has reviewed it, you will receive by e-mail its final official PP-14 contribution number.

If you have questions, please do not hesitate to contact [the Secretariat of the Conference](#)

Looking forward to receiving your contribution.

With kind regards and best wishes,
ITU PP-14 Secretariat

Remarks :

This is my remarks related to my Proposal for the work of the conference provisional Document 4237

I. Finalize your word document

Once your word document is created, add all necessary information to finalize your document. Should you like to add, remove or exchange some proposals in your document, you can go retrieve your skeleton in CPI using the “load previous skeleton” (or the link provided in the e-mail you received when you saved your skeleton).

Reminder: MOD proposals should be made with revision marks (new words added should be underlined (underlined); words to be deleted should be crossed out (crossed out)).