



ITU Plenipotentiary Conference 2014

Applying for Media accreditation

1. Standard media accreditation

Each journalist must complete the online registration form and should submit the credentials requested in the [media accreditation procedure](#)

Media accompanying Member State Delegations

Focal points of Heads of States and Member States Delegations may choose to register journalists travelling with the delegation **EITHER** as independent media **OR** as media which are members of the delegation. Journalists registered as independent media will receive MEDIA badges. Journalists registered as part of the delegation will receive DELEGATE badges.

Requirements:

Accreditation as independent media:

The delegation focal point should email the list of the journalists accompanying the delegation including names, function and media outlet to pressreg@itu.int

Each journalist must also complete the [online registration form](#)

If the delegation focal point does not notify pressreg@itu.int of the names of accompanying journalists in advance, journalists will be required to follow the standard media accreditation procedure.

Accreditation as media member of delegation: Delegation focal points should follow the standard procedure for [delegate registration](#).

2. Media or Delegate accreditation – which should I choose?

Each badge category has different advantages, so to help you choose we have outlined the access rules governing each category:

MEDIA badge

- May attend all Plenary sessions and substantive Committee sessions
- May attend event press conferences
- May use the audio-visual facilities provided in meeting rooms, such as risers and multi-boxes

- May move around the rooms to film and photograph (providing they do not disturb the running of the meeting, and as directed by onsite Security officers)
- May access the ITU Media Working Room (where provided) equipped with printer and photocopier
- May reserve a Private Media Interview room (where provided)
- May request specific contact details of other delegates from the media team for interview purposes
- May request access to specific copies of working documents from the media team

But:

- **May not** attend smaller Ad-Hoc and Working Group meetings
- **May not** attend private meetings of delegations
- **May not** attend social functions which are not open to the media (please check with Media Team)

DELEGATE badge

- May attend all meetings in which their delegation is participating
- May discreetly film or record the activities of their delegation **from their own seat** during meetings (providing they do not disturb the running of the meeting, and as permitted by Security officers)
- May film in the halls and public areas outside meeting rooms. May conduct written or recorded interviews with delegates and officials in a private capacity using their own equipment, and with the express agreement of the interviewee/s.
- May attend all social functions to which their delegation has been invited
- May have unrestricted access to all working documents and list of participants

But:

- **May not** access audio-visual facilities provided in the meeting rooms
- **May not** access event press conferences (but can follow via live webcast)
- **May not** move freely around the meeting rooms to film and photograph
- **May not** reserve the Media Interview Room
- **May not** access the Media Working Room
- **Will not** automatically receive specific media information and alerts