

## Bio-Data/ Work profile/CV

### Personal Details

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- Name Mr. Manish Kumar Gupta
- Date of Birth 1<sup>st</sup> July, 1981
- Service Indian P&T Accounts and Finance Service (IP&TAFS)
- Batch 2007 (Year 2006 Civil Services Examination)
- Date of Joining 29<sup>th</sup> January, 2008

### Educational & Professional Qualifications

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- B.Sc. (PCM) Agra University, Agra
- M.A. (AIH) CSJM University, Kanpur
- NET/JRF (Junior Research fellow), Lucknow University Lucknow
- Diploma in Financial Management, NIFM, Faridabad as professional training.
- Departmental in service trainings on the Finance and Human Resource management.

### Earlier experiences (Administration)

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- **Administration**
  - In the year 2005 selected in UPPCS as **District Handicapped Welfare Officer**.
  - In the year 2006 selected through UPPCS as **Deputy Superintendent of Police (DSP)** in UP Police.
  - Have experience of teaching in the Lucknow University as **Associate Professor** during the NET/JRF as a part of Ph.D.
  - Since 2007 serving in central government on different administrative and regulatory posts with pan India transfer liabilities.

### Professional Summary

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Consequent upon joining in the Service, IP&TAFS Group 'A', in the year 2008, have acquired 11 years of rich and varied experience in all the facets of the Government Sector by virtue of holding various positions in the DoT field offices and in the DoT Headquarters. Being the personnel of organised finance service in Government of India I have dealt with various **Finance, Revenue and Human Resource Management** related assignments included diverse disciplines such as Financial Management, Policy and Regulation, Revenue Management & Revenue Assurance, Internal Audit, Licensing policy, Wireless (Spectrum) planning and the Universal Service Obligation Fund.

Having served in various capacities in the organizational hierarchy has enabled an understanding of the India ecosystem and helped in acquiring competencies in areas such as policy formulation, regulatory processes and practices and financial management etc.

## Career Highlights

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- Contributed significantly in **formulating the policies** for collection and assessment of License fee from the telecom operators in the Department of Telecommunications.
- Vast experience of **handling legal cases** and defended all the litigations across the country in the Apex Court i.e. Supreme Court of India, High courts, District Courts and in the Tribunal.
- Conducted several **inspections of the probationers** and trainees for familiarization with the departmental schemes and pilot projects in the rural India.
- Started the **process and stablished the system of audit of vouchers** paid the stake holders like pensioners and telecom service providers in the field units of Department of Telecommunications.
- **Guest lecturer for several Central Training Institutes (CTIs)** in Government like National Institute of Communication Finance (NICF), National Institute of Financial Management (NIFM) etc. on Government policy and regulations.
- Worked as member of several committees and participated in National Seminars/ Conferences on revenue management, monitoring of USOF projects and on the other related discourses.

## International engagements

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- Since 2015, encounter a vast and comprehensive know how of work culture of international agencies, like International Telecom Union (ITU), Commonwealth Telecom Organization (CTO), Asia Pacific Tele community (APT) etc. and their multi-cultural environment and negotiations on global fora.
- Represented India as Vice Chairman of ITU Council (International Telecom Union) an ICT unit of United Nations Organizations (UNO) from 2017-19.
- Successfully organised International seminars like the BRICS countries Minister level meeting and the first FIGI (Financial Inclusion Global Initiative) Symposium at Bengaluru being a member of core organising committee in the year 2016 and 2017 respectively.
- Represented India on other International forums like SG-3 Meeting at **Seol, South Korea** in 2017, ICANN -62 held at **Panama, South America** in June 2018, Commonwealth Telecom Organisation (CTO) roundtable held at **London UK** in October 2018 and, CWG-FHR meeting at **ITU Geneva, Switzerland in Jan 2019 etc.**

## Work Experience

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Working as **Director (Staff, Establishment and Admin)**, dealing with the Human Resource management (HRM) of the Department like cadre controlling, establishment and admin functions. Being the nodal officer of establishment related issues entrusted with the functions of pay fixation and increments, disciplinary and vigilance matters, transfer-postings and promotions, representations and litigation on service matters, Training and capacity building etc.

The main aspects of the job responsibilities undertaken prior to taking over as Director (SEA) are given below:

### **Director (Finance) (Integrated Financial Advice) From Oct 2016 to June 2018**

- Careful and intelligent scrutiny of proposals involving expenditure of public funds.
- Safeguarding of economy including efficiency and propriety in public finance.
- Render advice on all financial matters. Be consulted in all cases of specific expenditure proposal.

### **Director (Licensing Finance Policy) From Nov. 2013 to Oct. 2016 in DOT HQrs.**

- Policy matters relating to issue of license to service providers.
- License fee realization and fixation.
- Examination of License Agreements and Financial Conditions.

### **Joint Controller (Revenue and Admin) Meerut UP from Aug. 2011 to Nov. 2013**

- General Administration and Human resource development of officers of Group "A" and "B" within the office.
- Assessment and collection of revenue as license fee and spectrum usage charges.

### **Assistant/Deputy Controller (Terminal benefits) From Jan 2008 to Aug 2011**

- Successfully completed 2 years of probationary training as per Government Policy from RCVP Noronha Academy of Administration, Bhopal India, National Institute of Communication Finance (NICF), New Delhi and National Institute of Financial Management (NIFM) Faridabad, India.
- Served Office of Controller of Communications (CCA) UP (East) Telecom Circle Lucknow, U.P. as Assistant/ Deputy Controller from Nov.2010 to August 2011.

## Contact Details

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