



Radiocommunication Bureau (BR)

Our ref: 01(IAP)O-2014-004721

Geneva, 23 December 2014

Contact: Joaquin Restrepo, Head, OPS Division

BUL, EST, LVA, LTU

Telephone: +41 22 730 5733

Telefax: +41 22 730 5785

E-mail: joaquin.restrepo@itu.int

Subject: **ITU Regional Radiocommunication Seminar 2015 for Eastern Europe and the CIS countries, Bishkek, Kyrgyzstan, 2 – 6 March 2015**

Dear Madam, Sir,

I am pleased to inform you that, at the kind invitation of the State Communications Agency under the Government of the Kyrgyz Republic, the ITU Regional Radiocommunication Seminar 2015 for Eastern Europe and the CIS countries (RRS-15- Eastern Europe and the CIS) will be held in Bishkek, Kyrgyzstan, from 2 to 6 March 2015, in cooperation with the Regional Commonwealth in the Field of Communications (RCC).

This seminar will be held in the following format (see also the Annex with a proposed programme):

- A pre-seminar web tutorial will be available on the ITU website: www.itu.int/go/ITU-R/seminars/preseminar-webtutorial, with the basic concept of: Spectrum Management at national and international levels, their links with ITU Radio Regulations (RR), ITU and ITU-R structures and functions, including the ITU-R study groups and BR departments, and ITU basic texts, with the main focus on RR and their associated Rules of Procedure (RoP). A good understanding of the pre-seminar web tutorial concepts is required in order to be able to participate actively in the seminar.
- The first one and a half day of the event will be devoted to presentations on general issues of spectrum management and international regulations for terrestrial and space services, including the relevant coordination, examination and registration procedures. These sessions will also cover the issues of efficient use of orbit/spectrum resources, terrestrial and space frequency plans, ITU-R Study Group activities and some other subjects.
- The subsequent sessions will be devoted to workshops (terrestrial and space), providing participants with hands-on experience of ITU notification procedures for each type of service, and of the software and electronic publications made available by the Radiocommunication Bureau.
- The event will conclude with a one-day Forum on WRC-15 preparations, the future use of the 700 MHz and 800 MHz bands, the trends in mobile service technologies and digital broadcasting, the issue of harmful interference, nano and pico satellites and the methods of calculation of spectrum utilization fees.

The detailed Seminar programme will be made available on the ITU website at: www.itu.int/go/ITU-R/RRS-15-EasternEurope-CIS/agenda.

The presentations and discussions at the Seminar will be in Russian although software tools are in English.

ITU Member States, ITU-R Sector Members, Associates and Academia from the Eastern Europe and the CIS Region are invited to attend the Seminar. Attendance is free of charge for previously registered participants.

Please note that registration for this event will be carried out exclusively online, through the respective designated focal point (DFP), at www.itu.int/go/ITU-R/events-registration. Those entities wishing to add/modify their DFP, or requiring any further related information, are requested to contact the ITU-R Delegate Registration Unit at: ITU-R.Registrations@itu.int.

Registration will begin on 5 January 2015. Advance registration is strongly advised for all participants. The Seminar will start at 09:00 hours on 2 March 2015 and on-site registration will be possible as of 07:30 hours.

Please note that the Seminar will be conducted in a "paperless" environment, i.e. the Seminar documentation will be available only on the website. Given the amount of practical work expected during the workshops, participants are required to bring their laptops, performing the set of minimal specifications detailed on the ITU website: www.itu.int/go/ITU-R/seminars/laptop-requirements.

Information on the Seminar venue, accommodation, visa matters and other practical arrangements is provided at the ITU website: www.itu.int/go/ITU-R/RRS-15-EasternEurope-CIS/venue-info.

Please note that all the information mentioned above will be available from 5 January 2015 on the corresponding webpages, and will be updated as new or modified information becomes available. It is recommended to visit the Seminar webpages regularly.

Recognizing the difficulties faced by low-income countries, ITU offers one partial fellowship per eligible country in the Eastern Europe and the CIS countries region, with priority to requests from the least developed countries (LDCs). The partial fellowship request form is available at the ITU website www.itu.int/go/ITU-R/RRS-15-EasternEurope-CIS/fellowships and should be submitted before 6 February 2015.

Yours faithfully,



François Rancy
Director

Annex: 1

Copies: Mr. Nurudin Mukhitdinov, Director General, Executive Committee, Regional Commonwealth in the Field of Communications (RCC)
Mr Brahima Sanou, Director, Telecommunication Development Bureau, ITU
Mr Orozobek Kaiykov, Head, ITU Area Office for CIS



**RRS-15-Eastern Europe and the CIS
Bishkek, Kyrgyzstan, 2-6 March 2015
Annex - Draft Programme**

SEMINAR: Application of the Provisions of the ITU Radio Regulations		WORKSHOP: International Recognition of Stations		FORUM	
Timeline	Monday	Tuesday	Wednesday	Thursday	Friday
7:30 to 9:00 a.m.	Registration of participants		1st part: Space	2nd part: Terrestrial	8:30 to 9:00 a.m.
9:00 to 10:30 a.m.	Opening Ceremony: The State Communication Agency, ITU Spectrum Management and ITU-R in a glance	Satellite services: Space publications & cost recovery Space software and database	Satellite services: Coordination and notification Regulatory examination and technical aspects	Terrestrial services: Conformity examination under GEO6 Agreement Terrestrial questions & answers	Opening Ceremony: MTC Kyrgyzstan, ITU Keynote Speeches Kyrgyz State Technical University, ITU 790-862 MHz/694 - 790 MHz Trends in digital broadcasting
10:30 to 11:00 a.m.	<i>Coffee Break</i>	<i>Coffee Break</i>	<i>Coffee Break</i>	<i>Coffee Break</i>	<i>Coffee Break</i>
11:00 to 12:30 p.m.	Terrestrial services: Broadcasting Plans Article 11 notification procedures for broadcasting service Web-portal for broadcasting services	Satellite services: Processing of AP30/30A/30B submissions Technical Compatibility Criteria of the Plans	Satellite services: Earth Station coordination and Notification Regulatory Assistance	Satellite services: C/I calculations MSPACEg Technical Examinations GIBC Technical Examinations	Trends in mobile technology WRC-15 terrestrial issues (allocation + regulatory issues)
12:30 to 1:30 p.m.	<i>Lunch Break</i>	<i>Lunch Break</i>	<i>Lunch Break</i>	<i>Lunch Break</i>	<i>Lunch Break</i>
1:30 to 3:00 p.m.	Terrestrial services: Frequency plans for terrestrial non-broadcasting services Terrestrial Coordination and examination of terrestrial non-broadcasting services Article 11 notification procedures for other terrestrial services and terrestrial BRIFC	Beginning of the workshop (Terrestrial services): Online databases and tools Terrestrial BR IFIC Installation Use of Software TerRaNotices	Terrestrial services: Exercises on preparation of Broadcasting notices	Satellite services: SpaceVal + RESA9 Exercises (for AP30/30A/30B) Coordination request (exercise) CAP/VAL/GIMS	Harmful interference WRC-15 satellite issues (allocation + regulatory issues)
3:00 to 3:30 p.m.	<i>Coffee Break</i>	<i>Coffee Break</i>	<i>Coffee Break</i>	<i>Coffee Break</i>	
3:30 to 5:00 p.m.	Satellite services: Satellite international regulatory framework – efficient use of the spectrum/orbit resource Coordination and Notification of non-planned networks Space Service Plans	Terrestrial services: WISFAT Exercises on preparation of Fixed and Mobile notices	Terrestrial services: Identification of affected administrations under GEO6 Agreement	Satellite services: Submission of Comments using Spacecom	Nano-pico satellites Method of calculation of payment for a frequency range General discussion and closure, ITU

PRE-SEMINAR
WEB TUTORIAL
(available on
the ITU Seminar
web site)