



Radiocommunication Bureau (BR)

Administrative Circular
**Revision 1 to
CA/253**

9 October 2020

To Administrations of Member States of the ITU and Radiocommunication Sector Members
(also invited to the event: Radiocommunication Associates and Academia of the ITU)

Subject: **ITU World Radiocommunication Seminar 2020 (WRS-20)**
Online Event: 30 November to 11 December 2020

By means of this Administrative Circular, the ITU Radiocommunication Bureau has the pleasure to invite your Administration or organization to attend the **ITU World Radiocommunication Seminar 2020 (WRS-20)**. Due to the continued exceptional circumstances and global concern caused by the COVID-19, WRS-20 will be convened in a fully virtual manner (remote participation only) over a 2-week period from 30 November to 11 December 2020. The seminar sessions will be presented twice each day to accommodate participants located in the various time zones.

The ITU organizes World Radiocommunication Seminars (WRS) on a biennial basis, in complement to the cycle of Regional Radiocommunication Seminars (RRS). WRS deal with the use of the radio-frequency spectrum and the satellite orbits, and with the application of the provisions of the ITU Radio Regulations.

Detailed information on WRS-20 will be posted on the event website at <http://www.itu.int/go/WRS-20> as it becomes available.

Programme

WRS-20 will be organized in two parts:

Part 1: WRS-20: Plenary Sessions (30 November - 4 December 2020)

The seminar's plenary sessions will cover general radiocommunication-related matters, applications of ITU Radio Regulations and trends in various radiocommunication services. They will also include an introduction to the activities and work of the ITU-R Study Groups, the Radio Regulations Board, Radiocommunication Assemblies (RA) and World Radiocommunication Conferences (WRC), with a focus on the outcome of the WRC-19 conference.

Given that WRS-20 will be a fully virtual event, participation in the Plenary Sessions will be open to all.

Part 2: WRS-20: Terrestrial and Space Workshops (7-11 December 2020)

The seminar's workshops (parallel sessions for space and terrestrial services) will enable participants to prepare their own schedule, based on their interest, alternating between space and terrestrial services and between lectures and practical sessions. They will allow participants to gain hands-on experience with ITU notification procedures as well as with the software, databases and electronic publications made available by the Radiocommunication Bureau to the ITU membership. Tailored sessions will be available for both beginners and advanced users of BR software tools.

Registration and participation to the Workshops is restricted to ITU Member States and Academia as well as ITU-R Sector Members and Associates.

A provisional programme is available on the [event website](#) and updated closer to the event dates.

Interpretation, Remote Participation and Webcast

The WRS-20 plenary sessions will be provided with simultaneous interpretation in the six official languages of the Union.

Historically, the WRS workshop sessions are conducted in a single language to accommodate greater interaction between the presenters and participants. As such the workshop sessions in the second week will be conducted in English only.

All WRS-20 sessions will be webcasted and recorded for viewing during and after the event, respectively.

Documentation and Support Material

The seminar documentation and supporting materials (including the relevant BR software tools) will be available on the event website.

Registration and Participation

Participation in the seminar is free-of-charge for all participants, regardless of their ITU membership status.

Registration for this event will be carried out exclusively online via two separate online registration forms: one registration form for the WRS-20 Plenary Sessions (30 November to 4 December 2020) and another one for the WRS-20 Terrestrial and/or Space Workshops (7 to 11 December 2020).

As participation to the WRS-20 Workshops is restricted to ITU Member States and Academia as well as ITU-R Sector Members and Associates, the approval of the corresponding designated focal points (DFPs) for ITU-R events registration will be required to register for the workshops. The list of DFPs for ITU-R events registration, as well as detailed information on event registration can be found at: www.itu.int/en/ITU-R/information/events.

For inquiries about registration to this event, please contact ITU-R.Registrations@itu.int.

Fellowships

Since WRS-20 will be a fully virtual event no fellowships will be available.

Mario Maniewicz
Director

Distribution:

- Administrations of Member States of the ITU
- Radiocommunication Sector Members
- Chairman and Vice-Chairmen of the Radiocommunication Advisory Group
- Chairmen and Vice-Chairmen of Radiocommunication Study Groups
- Chairman and Vice-Chairmen of the Conference Preparatory Meeting
- Members of the Radio Regulations Board
- Secretary-General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau

Also invited to the event:

- Radiocommunication Associated Members
- Academia of the ITU