



## Radiocommunication Bureau (BR)

Addendum 2 of  
Administrative Circular  
**CA/251**

16 May 2022

**To Administrations of Member States of the ITU and Radiocommunication Sector Members**

**Subject: Updated information on the preparation of the draft CPM Report to WRC-23**

In Addendum 1 to Administrative Circular [CA/251](#), it was indicated that the precise planned dates for the second session of the 2023 Conference Preparatory Meeting (CPM23-2) will be determined based on the dates of the 2023 World Radiocommunication Conference (WRC-23), once established, and the availability of the International Conference Centre Geneva (CICG).

According to Council Decision 623 (see Doc. [C21/96](#)), WRC-23 will be held from 20 November to 15 December 2023. It was noted during the Virtual Consultation of Councillors held on June 2021, that, regarding CPM23-2, the CICG is currently booked for the end of March 2023 and that this event could be held during the first half of May 2023 provided that a Member State would be interested to host this event, as the CICG is not available in May.

Following these discussions, several consultations were carried out in order to identify an alternative venue for CPM23-2 that would enable to hold this event during the first half of May 2023. We have reached the deadline to confirm the booking of the CICG and, in the absence of a firm commitment at this stage regarding an alternative venue, **the booking of the CICG has been confirmed to hold CPM23-2 from 27 March to 6 April 2023**, as originally planned.

Should such a firm commitment regarding an alternative venue be validated within the next few weeks, the planned dates for CPM23-2 may be reconsidered accordingly. In any case, the final dates will be confirmed in the invitation letter that should be issued at least six months prior to the event.

In view of the above, and in order to ensure a timely preparation for CPM23-2, I would like to provide, on behalf of the CPM Management Team, the following information:

- The final draft CPM texts from the responsible groups shall be received by the respective CPM-23 Chapter Rapporteurs, with a copy to the CPM-23 Chairman and to the BR Counsellor for the CPM, by **21 October 2022** at the latest, taking into account the planned dates of the responsible groups meetings.
- The meeting of the CPM-23 Management Team is planned to be held on **9 and 10 November 2022** to consolidate the draft CPM texts from the responsible groups into the draft CPM Report.

Mario Maniewicz  
Director