Radiocommunication Bureau (BR)

Administrative Circular
Addendum 2 to
CA/245

20 May 2019

To Administrations of Member States of ITU and Observers at RA-19/WRC-19

Subject**:**   **Radiocommunication Assembly 2019 (RA-19) and World Radiocommunication Conference 2019 (WRC-19) – Registration and Visas**

Invitation, date and venue

As announced by the Secretary-General in Circular Letters CL-18/49, DM-18/1005 and DM-18/1006 dated 11 November 2018, the World Radiocommunication Conference 2019 (WRC-19) will be held from 28 October to 22 November 2019 at the Sharm El Sheikh International Congress Center (SHICC), immediately following the Radiocommunication Assembly 2019 (RA-19).

Administrative Circular CA/245, dated 13 February 2019, provided details for WRC-19 in order to assist participants with their preparations. The purpose of this Addendum to CA/245 is to provide further details on RA-19/WRC-19 registration and visas that would enable participants travel to Egypt.

Registration

For RA-19/WRC-19 registration, the Radiocommunication Bureau will deploy a new event registration online platform. This is the same online platform that was used at PP-18, ITU Council sessions, TDAG, etc. This new platform will henceforth be used to manage delegate registration to all ITU-R events scheduled from September 2019 onwards. **In this new registration platform, participants will first have to complete an online registration form and submit for validation/approval by their Designated Focal Point (DFP) for ITU-R events**. Advance registration is mandatory and will be carried out exclusively online.

Registration to both RA-19 and WRC-19 will open on 22 May 2019. Please note that registration to both events will be possible by completing a unique on-line registration form. Should any participant encounter any difficulties, please consult the following link: www.itu.int/en/ITU-R/conferences/Pages/RA-WRC-19-Registration.aspx.

Further information on admission and registration to WRC-19 can be found on the **WRC-19 website** at **www.itu.int/go/WRC-19**.

In line with ITU's gender equality and mainstreaming policy and Resolution 198 (Dubai, 2018) on empowerment of youth through telecommunication/ICT, I would also like to take this opportunity to encourage you to include women and young people in your delegation. As part of the Secretary-General's commitments as an International Gender Champion, ITU reports on the representation of women in all ITU meetings.

Visa Support

Please note that visas cannot be obtained through the ITU Secretariat. All relevant enquires should be addressed by email to: wrcvisa@tra.gov.eg.

The Host Country website at https://wrc19egypt.eg/, also accessible from both the RA-19 and the WRC-19 websites, contains information on visa requirements to travel to Egypt and on how to request a visa to participate at the conference.

Early registration to RA-19 and/or WRC-19 is highly encouraged for participants to be able to apply for their entry visas within the specified timeframe. The official confirmation of registration email issued by ITU must be presented with a visa request. Participants are strongly invited to submit their visa request with required official documents to the Egyptian authorities preferably 12 weeks, but not less than 6 weeks, prior to their departure date to Egypt.
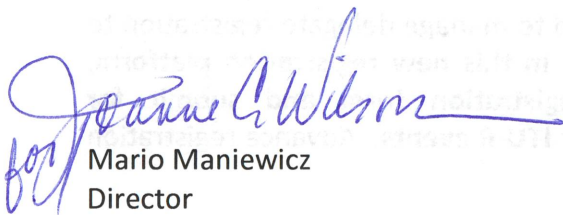
WRC-19 Opening Ceremony

Adhering to security protocols in the Arab Republic of Egypt, and in order to be allowed access to the WRC-19 Opening Ceremony, participants must provide their passport details when registering. For security reasons, the Host Country will not allow access to the WRC-19 Opening Ceremony to participants who have not provided this information. The information collected **upon registration** will be provided to the Host Country (NTRA on behalf of the Government) who will be responsible for the collection and management of the information.

This information will only be used to prepare a **"Secondary Pass"** for access to the Opening Ceremony, will be held in absolute confidence by the Host Country and destroyed by the Host Country immediately after the Ceremony.

Further information

Please address any queries on registration to RA-19 and WRC-19 to: ITU-R.Registrations@itu.int

Mario Maniewicz
Director

Distribution:
– Administrations of Member States of ITU
– Observer (Resolution 99 (Rev. Dubai, 2018))
– Observers which participate in an advisory capacity pursuant to Nos. 278 and 279 of the ITU Convention
– Observers from Sector Members of the Radiocommunication Sector which do not participate in an advisory capacity pursuant to No. 280 of the ITU Convention
– Chairmen and Vice-Chairmen of Radiocommunication Study Groups
– Chairman and Vice-Chairmen of the Radiocommunication Advisory Group
– Chairman and Vice-Chairmen of the Conference Preparatory Meeting
– Members of the Radio Regulations Board
– Secretary-General of ITU, Deputy Secretary-General of ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau